City of Brentwood Planning and Codes Department 5211 Maryland Way (37027) P.O. Box 788 Brentwood, TN 37024-0788 Office (615) 371-2204

Fax (615) 371-2233



www.brentwood-tn.org/planning

Begin using this document October 1, 2013

◆ Commercial - Tenant Finish Permit Application ◆

ICC International Building Code, 2012 edition

1.) GENERAL INFORMATION	
Project Name:	
Property Address:	
Building Name:	
Total Square Footage Involved:	
Contract Price: \$	
2.) CONTRACTOR'S INFORMATION	
Contractor's Name:	
Tennessee Contractor's License No.:	Expiration Date:
Workmen's Compensation Policy No.:	Expiration Date:
Brentwood Business Tax License No.:	Expiration Date:
Mailing Address:	
City/State/Zip Code:	
City/State/Zip Code:	
Telephone Number: ()	Ext. No.: Fax No.: ()
Permit Contact Person:	Contact's Phone No.: ()
Email Address:	
	Phone No.: ()
3.) PROPERTY OWNER'S INFORMATION	
Property Owner's Name(s):	
Telephone Number: ()	

4.) REQUIRED INFORMATION AND DOCUMENTATION

- This <u>completed</u> and <u>signed</u> application (any information not provided may result in immediate rejection);
- ♦ Tenant finish, demolition, interior renovation, roof replacement, additional plumbing fixtures/improvements, new/additional mechanical equipment/ improvements and electrical fixture change-out/improvements requires plans to be completed by a design professional (two (2) sets of drawings);

NOTE: The construction documents shall show in sufficient detail the location, construction, size and character of all portions of the means of egress including the path of the exit discharge;

(CONTINUED ON BACK)

4.) REQUIRED INFORMATION AND DOCUMENTATION, CONTINUED

- ♦ State of Tennessee-Rule 0120-02-.08(8) allows the use of rubber-stamp, embossed, self-adhesive or electronically generated seals. The registrant may also affix an electronically generated signature and date of signature to documents, provided that the registrant uses a secure method of affixation and does not authorize any other person to so affix the signature and date;
- Only design professionals holding active Tennessee registration may submit plans and specifications for review to building departments and local planning and engineering offices.;
- ♦ A Tennessee registrant may only apply his professional seal, signature and date of signature to those plans and specifications that were prepared by him or under his responsible charge;
- "Responsible charge" is defined in rule 0120-02-.08(6). The rules of the Board are available at http://www.tn.gov/sos/rules/0120/0120.htm. Provide two copies of plans and one copy of specifications, wet sealed (with signature and date) by a registrant in accordance with the Architects and Engineers Licensing Law Rules:
- ♦ The Planning and Codes Department will review the building plans and the Brentwood City Fire Marshal will review the sprinkler plan modifications.

5.) ACKNOWLEDGE

I acknowledge that the information provide on this application is true and complete.

Further, I understand, under Section 110 & 111 of the ICC International Building Code - 2012 edition, that a Final Inspection and a Certificate of Occupancy are required, prior to the occupancy of any new building. All requirements from the City of Brentwood Planning and Codes Department, Planning Department, Engineering Department, Fire Department and the State of Tennessee / Electrical Section shall be satisfied, prior to occupancy.

♦	Applicant's signature:
♦	Applicant's name (print clearly):
*	Date:
<u>OF</u>	FFICE USE ONLY
	Fees:
	PWPF:
	Landscaping Security / Letter of Credit:
	(Amount / Expiration Date):
	Water Tap:
	Sewer Tap:
	Building Permit:
	Staff Planner:
	Staff Approval: