City of Brentwood
Planning and Codes Department
5211 Maryland Way
P.O. Box 788
Brentwood, TN 37024-0788

Office (615) 371-2204
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www.brentwood-tn.org/planning

GUIDELINES FOR ISSUANCE OF CONSTRUCTION-RELATED PERMITS

♦ PLUMBING PERMITS:

- Contractors pulling Plumbing Permits shall be a Tennessee State Licensed Contractor with a plumbing designation **LLP, CMC-A, MC-A, CMC or MC**. This plumbing work shall be performed by the Plumber who pulled the permit.
- A Homeowner *may* pull the Plumbing Permit to do work on his/her own home, but shall sign an affidavit in this office stating that they will be performing the plumbing work themselves on the home that they legally own. This plumbing work shall be performed by the Homeowner who pulled the permit.

♦ ALL OTHER BUILDING-RELATED PERMITS ISSUED BY THE CITY:

- The Contractor pulling the permit(s) shall either have a contractor's license for the specific type of work being applied for OR may pull a permit without a contractor's license *IF* the job is "Up to and including $25,000." Contact the State Contractors Board (615-741-8307) for possible percentage increase allowance, above the $25,000 limit.
- After meeting the above stipulation, the Contractor must either provide proof of Workmen's Compensation Insurance if he/she has any employees. If the Contractor is a sole proprietor OR a partnership, they may sign an affidavit here in the office swearing that they are exempt from purchasing Workmen's Compensation Insurance.
- After meeting these two stipulations, and the permit is approved, paid for, signed for, and picked up by the Contractor (or his/her W2 paid representative - employee), this Contractor may subcontract any and all of the work under this permit to a valid Subcontractor. At this point the Contractor is operating under "Building Contractor Laws & Regulations set forth by the Tennessee Department of Commerce & Insurance" and must follow those laws, rules & regulations when hiring a Subcontractor. The City of Brentwood does not monitor this sub-contracting. Exceptions apply to contractors performing work on homes built prior to 1978. See EPA Lead-Based Paint Requirements.

♦ ELECTRICAL PERMITS ARE ISSUED BY THE STATE OF TENNESSEE

All electrical permits are issued by agents for the State of Tennessee. Bill Fox is an issuing agent with a working space located within the Planning & Codes Department's offices at 5211 Maryland Way. For information regarding pulling electrical permits, contact Mr. Fox at (615) 577-6160.

(Updated January 1, 2015)