

City of Brentwood  
Planning and Codes Department  
5211 Maryland Way (37027)  
P.O. Box 788  
Brentwood, TN 37024-0788

UPDATED  
MARCH 1, 2015

Office (615) 371-2204  
Fax (615) 371-2233  
brentwood-tn.org/planning



Begin using this document *March 1, 2015*

**Commercial**  
**◆ Demolition - Permit Application ◆**  
ICC International Building Code, 2012 edition

**1.) REQUIRED INFORMATION AND DOCUMENTATION**

**Note:** *The proposed demolition of any principal structure related to commercial, residential or service institutional use requires that photos of all elevations be submitted with permit application. (min. 1MB per .jpg image, submitted via CD or DVD digital disc format);*

**Note:** *\*Structures in existence for more than 75 years or which is a city-designated historic site will experience a 90-day waiting period for demolition or removal unless waived by the City Manager;*

**Note:** *Structure may be a candidate for City of Brentwood Fire Department training. Call (615) 371-0170.*

- ◆ Authorization from property owner granting approval for existing structure(s) to be demolished;
- ◆ Provide: two (2) copies of pertinent drawings, including proposed demo;
- ◆ Review State of Tennessee Department of Environment & Conservation requirements for demolition of structures with or without asbestos. Provide confirmation that the State has been notified. Persons involved with the removal of Regulated Asbestos-Containing Material (RACM) during facility renovation and/or demolition must file a notification with the Tennessee Division of Air Pollution Control (APC). A notification is required for the removal, renovation and/or demolition of asbestos where quantities exceed 260 linear feet or more on pipes, 160 square feet or more on other facility components, or 35 cubic feet or more off facility components where the length or area could not be measured previously. Notification to APC is required for any demolition (includes intentional burning) even if there is no asbestos;
- ◆ Identify location of utility disconnect(s) on site. (water, sewer, electric, gas, etc.);
- ◆ Interior Demolition: Requires existing floor plan(s) and a plan indicating the proposed demolition. Include structural documentation for bearing points and walls to be removed.

**2.) GENERAL INFORMATION**

Project Name: \_\_\_\_\_  
Property Address: \_\_\_\_\_  
Building Name (if applicable): \_\_\_\_\_  
\*Age of Structure: \_\_\_\_\_

**3.) CONTRACTOR'S INFORMATION**

Contractor Name: \_\_\_\_\_

\_\_\_ TN Contractor's License Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**Or**

\_\_\_ Contractor Home Improvement under \$25,000.00

\_\_\_ State of TN Workers Comp Policy Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**Or**

\_\_\_ State of TN Workers Comp Exemption Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**COMMERCIAL - DEMOLITION PERMIT APPLICATION (UPDATED MARCH 1, 2015)**

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**3.) CONTRACTOR'S INFORMATION (CONTINUED)**

\_\_\_ Brentwood Business Tax License (BBTL) Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**Or**

\_\_\_ Signed affidavit, if BBTL is not required (verify): \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Business Physical Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Telephone Number: (\_\_\_\_) \_\_\_\_\_ Extension No.: \_\_\_\_\_

Fax Number: (\_\_\_\_) \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Person's Phone Number: (\_\_\_\_) \_\_\_\_\_

Email Address: \_\_\_\_\_

**4.) PROPERTY OWNER'S INFORMATION**

Property Owner's Name(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: (\_\_\_\_) \_\_\_\_\_

**5) FOR DEMOLITION PERMIT: ACKNOWLEDGE, SIGNATURE AND DATE**

Applicant's signature \_\_\_\_\_

Applicant's name (print clearly) \_\_\_\_\_

Date \_\_\_\_\_

**OFFICE USE ONLY**

**Reviewed / Approved by:** \_\_\_\_\_ **Date:** \_\_\_\_\_